



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, November 17, 2015 – City Council Chambers
12:00 p.m.**

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**WITH Mayor D. Canfield, Councillor M. Goss, Councillor R. McMillan, Councillor D. Reynard, Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase**

**Staff:** Karen Brown, CAO, Heather Kasprick, Manager of Legislative Services/City Clerk, Rick Perchuk, Manager of Operations

## **Call to Order**

**Mayor Canfield called the meeting to order and Councillor McMillan delivered a blessing.**

## **Public Information Notices as per By-law Number 144-2007**

**Mayor Canfield then read the following notices:-**

As required under Notice By-law #144-2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend the 2015 Operating & Capital Budget to increase the issue of long term debt in the amount of \$398,615 to offset the cost of the Keewatin Memorial Arena rehabilitation
- Amend the 2015 Operating & Capital Budget to withdraw funds from the Kenora Recreation Centre Reserve in the amount of \$81,125 plus applicable taxes to offset the cost of the purchase and servicing of the Dectron unit
- Approve the Ministerial modification and City-initiated modifications to the City of Kenora Official Plan (May 19, 2015)

## **Confirmation of Minutes**

**1. Moved by L. Roussin, Seconded by C. Wasacase & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held October 20, 2015

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

- Councillor R. McMillan declared an indirect pecuniary interest related to Resolution number 8 regarding Financial Statements as his spouse is a member of the Kenora Police Services Board and receives remuneration.

### **Deputations**

None

### **Additions to the Agenda**

None

### **Heritage Kenora Committee Appointment**

#### **2. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby accepts the resignation of Gloria Alcock from the Heritage Kenora Committee; and further

That as a result of this committee vacancy Council hereby appoints Charles Randolph Jackson to the Heritage Kenora Committee for the term at the pleasure of Council.

### **BIZ Committee Appointments**

#### **3. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby appoints the following members to the Kenora Business Improvement Zone (BIZ) Committee for a term at the pleasure of Council:

Shelley McCool  
Jade Lorimer  
Carla Devlin-Scott  
Darell Plummer ; and further

That the following appointments to the BIZ Committee are hereby repealed:

Lisa Lyle  
Jen Hall  
Nathan Finlay

### **Canada Games Council Appointment**

#### **4. Moved by L. Roussin, Seconded by C. Wasacase & Carried:-**

That Council hereby appoints Dan Reynard as the Council Representative to sit on the 2017 Canada Summer Games Internal Organizing Committee.

### **2016 Council Meeting Schedule**

#### **5. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the 2016 Council meeting calendar as amended; and further

That given the dates established are as a result of the George Cuff report the calendar may be amended as deemed necessary.

## **Fence Bylaw**

### **6. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby authorizes a new Fence Bylaw which regulates the erection and maintenance of fences in the City of Kenora; and further

That bylaw number 94-2006 and bylaw number 31-2014 be hereby repealed

## **Rotation of Committee Appointments**

### **7. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That the Rotation of Council Committee Appointments be hereby deferred to the December 2015 Committee of the Whole meeting for discussion.

## **September 2015 Financial Statements**

### **8. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as September 30, 2015.

**Councillor McMillan abstained.**

## **Water & Wastewater Long Range Financial Plan**

### **9. Moved by R. McMillan, Seconded by D. Reynard & Carried:-**

That Council hereby approves the Water and Wastewater Long Range Financial Plan Forecast as required under the Safe Drinking Water Act and Ontario Regulation 453/07.

## **Water & Sewer Rate Increase**

### **10. Moved by R. McMillan, Seconded by D. Reynard & Carried:-**

That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 21, 2011, the 2016 water and sewer rates be increased by 10% over the 2015 rates; and further

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges bylaw to increase water and sewer rates by 10%; and further

That Council gives three readings to a by-law for this purpose; and further

That these rates shall take effect and come into force on January 1, 2016.

## **Civil Marriage Services Agreement**

### **11. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council authorizes the Mayor and Clerk to execute agreements between the Corporation of the City of Kenora and Jan M.M. Fletcher and Jane VanToen for the services

of civil marriage commissioners for the City of Kenora on an as appointed basis; and further

That bylaw number 122-2011 be hereby repealed.

### **ATV/ORV Bylaw**

#### **12. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a bylaw to authorize a new Off Road Vehicle (ORV) bylaw; and further

That bylaw number 140-2015 be hereby repealed.

### **Various Committee Minutes**

#### **13. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- September 17 – Kenora Public Library Board
- September 23 & October 7 – Harbourtown BIZ
- October 5 – Harbour Safety Advisory Committee
- October 13 – Event Centre Committee
- October 21 – Environmental Advisory Committee
- October 22 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- August 13 –Kenora District Services Board
- August 25 – District of Kenora Home for the Aged Board of Management
- October 2 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

### **Keewatin Memorial Arena Rehabilitation Budget Amendment**

#### **14. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves an additional allocation of \$398,615 to be funded by increasing the issuance of long term debt for the costs associated with the required renovation of the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating & Capital Budget at its November 17, 2015 meeting to increase the issue of long term debt in the amount of \$398,615 to offset the cost of this project; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

### **Kenora Recreation Centre Dectron Budget Amendment**

#### **15. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby approves an additional allocation of \$81,125 plus applicable taxes to be funded through the Kenora Recreation Centre Reserve for the purchase and servicing of the Dectron Unit; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating & Capital Budget at its November 17, 2015 meeting to withdraw funds from the Kenora Recreation Centre Reserve in the amount of \$81,125 plus applicable taxes to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

### **CEMC Appointment**

#### **16. Moved by L. Roussin, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a bylaw to appoint Todd Skene as the Community Emergency Management Coordinator (CEMC) for the City of Kenora; and further

That Council reappoints Bruce Graham, Risk Management and Loss Prevention Officer as the Alternate Community Emergency Management Coordinator for the City of Kenora; and further

That Council reappoints Fire & Emergency Services Captain Larry Cottam as the second Alternate Community Emergency Management Coordinator for the City of Kenora; and further

That By-Law Number 82-2013 be hereby repealed.

### **Grinder Pumps**

#### **17. Moved by M. Goss, Seconded by R. McMillan Motion Deferred Indefinitely.**

Whereas one of the direct recommendations from the organizational review, a full review of the grinder pump operation has been conducted by the Operations Department; and

Whereas staff have closely considered and weighed the various options that are in the long term best interest of the City of Kenora; and

Whereas additional information was received from residents following the review, with a suggested option for the City to maintain all grinder pumps but charge a flat fee for service;

Now therefore be it Resolved that Council hereby accepts a modified option number three "Homeowner pays a flat maintenance fee of \$250 per call for service equitable to administrative costs", as being the best option for the City and homeowner, as the solution is fair and equitable to both property owners and the City.

### **Grinder Pumps - Staffing**

#### **18. Moved by M. Goss, Seconded by D. Reynard Motion Deferred Indefinitely.**

That Council directs City administration to proceed with increasing the staffing complement by one additional Water & Sewer Repairmen as per the organizational review recommendation.

### **Water & Wastewater Systems Monthly Summary**

#### **19. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the September 2015 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Official Plan Modifications**

#### **20. Moved by L. Roussin, Seconded by D. Reynard & Carried:-**

That Council hereby approves the Ministerial Modifications and City-initiated Modifications to the City of Kenora Official Plan (May 19, 2015) now under review by the Ministry of Municipal Affairs and Housing.

### **Request to Purchase Municipal Property – 200 Woodfield Drive**

#### **21. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That staff be directed to advise the applicant that the City of Kenora will not declare lands abutting 23M890 LOT 96 as surplus as the lands may be required for future road/lot/parkland development; and further

That the property owner be directed to remove the structures/material, etc. from the municipal property; and further

That the Roads Supervisor be requested to take the steps necessary to close access from Pine Portage Road to the municipal property in question.

### **Zoning Bylaw Amendment – Z04/15 Bryant/Rheault**

#### **22. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the Corporation of the City of Kenora approves the proposed zoning by-law amendment Z04/15 Bryant, Rheault, to amend the Zoning By-law 160-2010, as amended, for the property described 127 Fifth Avenue South, Kenora, ON, legally described as PLAN 3 BLK 2 W PT LOT 157; LOT 158, City of Kenora, District of Kenora from R3- Residential Third Density to LC- Local Commercial [34], and that the lands shall be zoned to allow for uses which comply with the Local Commercial zone in addition to a Bed and Breakfast, notwithstanding any other provisions of the By-law; and further

That the application is consistent with the Provincial Policy Statement (2014), and meets the purpose and intent of both the City of Kenora Official Plan (2010) and Zoning By-law No. 160-2010, as amended for the reasons outlined in the planning report.

### **Approval of By-laws**

#### **23. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in its present form and presented for **Third & Final** Reading:~

- # **162-2015** - Confirmatory
- # **163-2015** - Fence Bylaw
- # **164-2015** - Water & Sewer Rate Increase
- # **165-2015** - Civil Marriage Services Agreement
- # **166-2015** - ORV Bylaw
- # **167-2015** - Keewatin Memorial Arena Rehabilitation Budget Amendment
- # **168-2015** - Kenora Recreation Centre Dectron Budget Amendment
- # **169-2015** - Zoning Bylaw Amendment – Z04/15 Bryant/Rheault

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

- Councillor Roussin highlighted the work of Council over the last year on organizational review
- Councillor Reynard acknowledged the Lake of the Museum and staff for receiving an honourable mention for the Kenora Great War project
- Task Force AGM Thursday from 9-3 at the Super 8 Minis Hall
- Tree Lighting Ceremony Thursday at 5:30 p.m.
- Santa Clause Parade November 28<sup>th</sup> at 5:30 p.m.
- Mayor highlighted the Northern Leaders Conference last week in Thunder Bay where issues facing all northern communities are discussed. All of Northern Ontario having discussions with the Ministers is pertinent to northern communities.

### **Adjourn to Closed Session**

#### **24. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed session at 12:37 p.m. to discuss an item pertaining to the following:-

- i) **Proposed or Pending Acquisition or Disposition of Land (1 item)**

### **Reconvene to Open Meeting**

#### **25. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council reconvenes to open session at 1:18 p.m. with no reports from its closed session.

### **Close of Meeting**

#### **26. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 1:18 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2015**

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**Mayor**

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**City Clerk**